

March 25, 2011

To: Executive Board

Subject: **Request to Issue IFB – Parking Lot Refurbishment**

Recommendation

Authorize the Executive Director to issue Invitation for Bids (IFB) No. 11-005R for Parking Lot Refurbishment.

Analysis

The parking lot at Foothill Transit's Administrative Offices is in need of refurbishment. Parking lot work was not done when the building was originally purchased in 2007. Minor patching and sealing of the lot was done in 2008 in anticipation of construction of a park and ride structure in that location.

The work required includes parking lot repaving, striping, construction of a stucco retaining wall and fence, painting, installation of enhanced signage and, and other miscellaneous activities. Traffic flow will be modified to reduce congestion in the parking lot, especially in the area of the walk-up ATM machines.

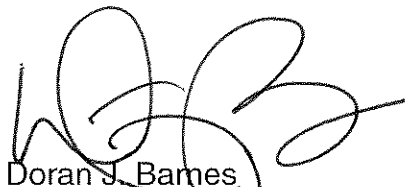
Budget Impact

Required funding is included in the approved FY 2011 budget.

Sincerely,



Gary K. Nehls
Director of Procurement



Doran J. Barnes
Executive Director